

How to send information/documents/verifications to the HIPP Unit:

Listed below are ways in which participants of the HIPP or HIPP for Kids Programs may send documentation/verifications to the DMAS HIPP Unit. Participants or their employer/health care carrier with the permission of the participant may send by:

- Emailing scanned documents to the HIPPcustomerservice@dmass.virginia.gov
- Faxing documents to the HIPP fax # @ 804-452-5447, or
- Requesting postage paid envelopes by phoning Commonwealth Martin at 804-780-0076 and asking for “2060 HIPP Unit envelopes” to be mailed to you.

HIPP Unit mailing address:

**Department of Medical Assistance Services
HIPP Unit, 12th Floor
600 East Broad Street, Suite 1300
Richmond, Virginia 23219**

For fax and email please include the HIPP case name, case number and your telephone number.

For additional program information, you may contact our toll-free helpline 1-800-432-5924.